

## TELEPHONIC APPEARANCES FOR 341 MEETINGS OF CREDITORS

Did you know you can arrange for a telephonic appearance for your client if they are physically unable to attend the 341 Meeting of Creditors? In order to arrange a telephonic appearance, **your request must be directed to our office in writing and the request should include where the attorney interviewed this debtor. You must also include a letter from the debtor's medical provider as to the nature of the physical impairment that would cause the debtor not to be able to attend the 341 Meeting of Creditors.** Once that information is provided to our office, we will forward the request to the United States Trustee. If the request is approved, we will make arrangements to call the debtor at their home. Be prepared to either be present at the debtor's home, or at the 341 Meeting of Creditors. If you are present at the 341 Meeting of Creditors, and not at the debtor's home, you must arrange for a notary to be present with the debtor to verify their identity.

For more information contact our staff attorneys:

Brisa Ramirez at [BrisaR@burchardtrustee.com](mailto:BrisaR@burchardtrustee.com) for San Francisco requests

Lilian Tsang at [LilianT@burchardtrustee.com](mailto:LilianT@burchardtrustee.com) for Santa Rosa requests